

Due by March 31, 2008, for Reporting Years 2006 and 2007

This form is for the purpose of annual reporting on activities undertaken pursuant to the Municipal Separate Storm Sewer System (MS4) General Permit No. WI-S050075-1 for the reporting years 2006 and 2007. An owner or operator of a municipal separate storm sewer system covered by the general permit under Chapter NR 216, Wis. Adm. Code, is required to submit an annual report to the Department of Natural Resources by March 31 of each year to report on activities for the previous calendar year, or in this case, the previous 2 calendar years for the first annual report.

Use of this specific form is optional. The Department of Natural Resources has created this form for the user's convenience and believes that the information requested on this form meets the reporting requirements for an owner or operator of a municipal separate storm sewer system covered by the general permit.

Instructions: Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to-date to comply with the general permit. Complete and submit the annual report by March 31, 2008, to the appropriate address on page 7.

SECTION I. Municipal Information

Name of Municipality City of Watertown		Facility ID No. (FIN) 31435	
Mailing Address P.O. Box 477	City Watertown	State WI	Postal Code 53094
County(s) in which Municipality is located Jefferson County and Dodge County	Type of Municipality: (check one) <input type="checkbox"/> County <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Other (specify) Watertown		

SECTION II. Municipal Contact Information

Name of Municipal Contact Person Joseph Radocay		Title City Engineer	
Mailing Address P. O. Box 477	City Watertown	State WI	Postal Code 53094
E-mail Address joer@cityofwatertown.org	Telephone No. (including area code) (920) 262-4050	Fax No. (including area code) (920) 262-4042	

SECTION III. Certification

I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-1 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name Joseph Radocay		Authorized Representative Title City Engineer	
Authorized Representative Signature		Date Signed	
E-mail Address joer@cityofwatertown.org	Telephone No. (including area code) (920) 262-4050	Fax No. (including area code) (920) 262-4042	

SECTION IV. General Information

a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

The City's storm water management plan was completed in March of 2006 with the assistance of a 20 member Advisory Committee which included members of the City Council, Public Works Commission, and the general public. The compliance activities found within this annual report were recommendations made by the Advisory Committee.

The annual report also will be referenced in the City Connection (the City Newsletter) and will be posted on the City website. The general public, governing body and interested groups have been / will be encouraged to review and comment on this report.

b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

As mentioned above, the storm water Advisory Committee included several key municipal officials and staff members.

The City's WPDES permit has also been an agenda item at several recent City Council and Public Works Commission meetings to keep officials and staff up to date.

c. Has the municipality prepared its own municipal-wide storm water management plan? Yes No

If yes, title and date of storm water management plan:

City of Watertown Comprehensive Storm Water Management Plan, March 2006

d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit? Yes No

If yes, describe these cooperative efforts:

Ruekert/Mielke has been hired to assist the City of Watertown in developing and implementing a plan to carry out the following conditions of the general permit: Erosion control, Storm Water Management and Illicit Discharge Ordinances; Construction Site Inspection and Enforcement Procedure; Post Construction Long Term Maintenance Procedure; Post Construction Facility Field Inspection; Pollution Prevention Program; Water Quality Modeling Review; Illicit Discharge Response Procedure; and the 2007 Annual Report

e. Does the municipality have an internet website? Yes No

If yes, provide web address:
www.ci.watertown.wi.us

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? Yes No

If yes, provide web address:

www.ci.watertown.wi.us/stormwater%20minutes/stormwater-meeting-minutes.htm

Meeting minutes from the Advisory Committee

SECTION V. Permit Conditions

Note: The compliance schedule in Section 3 of the general permit for submitting information on the municipality's proposed programs to meet the permit conditions under Subsections 2.1 to 2.8 of the general permit are based on the municipality's **START DATE** for permit coverage. The Department of Natural Resources is aware that the compliance dates for one or more of these submittals and the associated program implementation deadlines may not have yet been reached. Accordingly, the municipality is asked to provide a status report on efforts to meet the permit conditions listed under a. to h. below. Please attach additional pages as necessary to adequately describe the status of these activities. The proposed program to meet a permit condition listed below may be submitted with the annual report if the municipality so chooses.

a. Public Education and Outreach. Describe the status of developing a public education and outreach program in accordance with section 2.1 of the MS4 general permit. (The proposed public education and outreach program is due to the Department of Natural Resources within 18 months of the **START DATE** of permit coverage.)
See Attached Document

b. Public Involvement and Participation. Describe the status of developing a public involvement and participation program in accordance with section 2.2 of the MS4 general permit. (The proposed public involvement and participation program is due to the Department of Natural Resources within 18 months of the **START DATE** of permit coverage.)
See Attached Document

c. Illicit Discharge Detection and Elimination. Describe the status of developing an illicit discharge detection and elimination program in accordance with section 2.3 of the MS4 general permit. (The proposed illicit discharge detection and elimination ordinance and response procedures are due to the Department of Natural Resources within 24 months of the **START DATE** of permit coverage.)
See Attached Document

d. Construction Site Pollutant Control. Describe the status of developing a construction site pollutant control program in accordance with section 2.4 of the MS4 general permit. (The proposed construction site pollutant control ordinance and inspection and enforcement procedures are due to the Department of Natural Resources within 18 months of the **START DATE** of permit coverage.)
See Attached Document

e. Post-Construction Storm Water Management. Describe the status of developing a post-construction storm water management program in accordance with section 2.5 of the MS4 general permit. (The proposed post-construction storm water management ordinance and long-term maintenance procedures are due to the Department of Natural Resources within 18 months of the **START DATE** of permit coverage.)
See Attached Document

f. Pollution Prevention. Describe the status of developing a pollution prevention program in accordance with section 2.6 of the MS4 general permit. (The proposed pollution prevention program is due to the Department of Natural Resources within 24 months of the **START DATE** of permit coverage.)

See Attached Document

g. Storm Water Quality Management. Describe the status of developing a storm water quality program in accordance with section 2.7 of the MS4 general permit. (The evaluation of flood control structures and assessment of compliance results are due to the Department of Natural Resources within 24 months of the **START DATE** of permit coverage.)

See Attached Document

h. Storm Sewer System Map. Describe the status of developing a storm sewer system map in accordance with section 2.8 of the MS4 general permit. (The MS4 map is due to the Department of Natural Resources within 24 months of the **START DATE** of permit coverage.)

See Attached Document

SECTION VI. Fiscal Analysis

a. Provide a fiscal analysis that includes the annual expenditures and budget for 2006 and 2007, and the budget for 2008. A table to document fiscal information is provided on page 6.
(Joe Radocay to complete)

b. Has the municipality implemented a storm water utility? Yes No, but considering No, and not considering

If yes, provide a brief summary of the storm water utility and any additional information that will assist the Department of Natural Resources in understanding how the utility is implemented and administered in the municipality.

The City implemented a storm water utility in January of 2006. More information, including the City's storm water utility feasibility study can be found on the City's website.

SECTION VII. Inspections and Enforcement Actions

Note: The compliance schedule under Section 3 of the general permit for adopting and implementing ordinances required by the general permit are based on the municipality's START DATE for permit coverage. The Department of Natural Resources is aware that the compliance dates for adopting and implementing one or more of these ordinances may not have yet been reached. Accordingly, the municipality is asked to provide whatever information it has available on the number and nature of inspections and enforcement actions conducted during the reporting period. Please attach additional pages as necessary to adequately describe these activities.

a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

Currently with City of Watertown for review and approval.

b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

Currently with City of Watertown for review and approval.

c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

Currently with City of Watertown for review and approval.

d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? Yes No If yes, attach copy or provide web link to ordinance:

e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

N/A

SECTION VIII. Water Quality Concerns

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/orwerw/>) Yes No If yes, list:

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html>) Yes No If yes, list:

Rock River

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

None

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

None

SECTION IX. Department of Commerce Authority

Does the municipality currently have authority from the Wisconsin Department of Commerce to regulate erosion control at public buildings and places of employment? Yes No

If no, has the municipality requested such authority from the Department of Commerce pursuant to s. 101.1205(4), Wis. Stats., within 18 months after the municipality's permit coverage start date? Yes No

Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure		Budget		Source of Funds
	2006	2007	2006	2007	
Public Education and Outreach					
Public Involvement and Participation					
Illicit Discharge Detection and Elimination			See Attached		
Construction Site Pollutant Control					
Post-Construction Storm Water Management					
Pollution Prevention					
Storm Water Quality Management					
Storm Sewer System Map					
Other					

STORM WATER UTILITY			
	Account	2006	2007
Accounts	Description	Expenditures	Expenditures
16-58-16-10	Salaries	\$111,012.09	\$137,841.23
16-58-16-14	Overtime	\$0.00	\$389.97
16-58-16-16	Part Time Salaries	\$0.00	\$3,036.63
16-58-16-18	Office Supplies	\$0.00	\$942.72
16-58-16-19	Misc. Street Supplies	\$6,327.22	\$16,254.05
16-58-16-21	Sweeping Screenings	\$1,820.77	\$23,884.93
16-58-16-22	Maintenance	\$981.36	\$12,319.03
16-58-16-25	Engineering Fees	\$7,918.60	\$36,190.90
16-58-16-26	Right of Way Acquisition	\$0.00	\$0.00
16-58-16-28	Audit Fees	\$0.00	\$3,421.00
16-58-16-29	Billing Services	\$8,732.99	\$6,000.00
16-58-16-30	Administration	\$300.00	\$1,663.36
16-58-16-31	Water	\$509.70	\$0.00
16-58-16-33	Wisconsin Retirement	\$11,551.12	\$14,441.18
16-58-16-34	Social Security	\$6,825.26	\$8,373.79
16-58-16-35	Medicare	\$1,596.08	\$1,958.54
16-58-16-46	Excavate/Repair/Install	\$19,736.79	\$30,565.78
16-58-16-47	Outside Services Employed	\$13,244.70	\$6,850.25
16-58-16-59	Depreciation Expenses	\$246,295.00	*NA
16-58-16-60	Capital Outlay	\$0.00	\$222,804.68
	Total	\$436,851.68	\$526,938.04

*Depreciation not completed from 2007 audit numbers.

STORM WATER UTILITY

	Account	2006	2007	2008
Accounts	Description	Budget	Budget	Budget
16-58-16-10	Salaries	\$113,815.00	\$203,815.00	\$212,000.00
16-58-16-14	Overtime	\$1,700.00	\$2,000.00	\$2,000.00
16-58-16-16	Part Time Salaries	\$0.00	\$6,000.00	\$12,000.00
16-58-16-18	Office Supplies	\$0.00	\$6,000.00	\$6,000.00
16-58-16-19	Misc. Street Supplies	\$7,500.00	\$16,000.00	\$16,000.00
16-58-16-21	Sweeping Screenings	\$7,000.00	\$25,000.00	\$30,000.00
16-58-16-22	Maintenance	\$0.00	\$12,000.00	\$12,000.00
16-58-16-25	Engineering Fees	\$0.00	\$10,000.00	\$30,000.00
16-58-16-26	Right of Way Acquisition	\$0.00	\$1,500.00	\$2,000.00
16-58-16-28	Audit Fees	\$2,000.00	\$2,000.00	\$4,000.00
16-58-16-29	Billing Services	\$6,000.00	\$6,000.00	\$6,000.00
16-58-16-30	Administration	\$0.00	\$0.00	\$2,000.00
16-58-16-31	Water	\$700.00	\$1,000.00	\$2,000.00
16-58-16-33	Wisconsin Retirement	\$12,014.00	\$21,817.00	\$22,684.00
16-58-16-34	Social Security	\$7,162.00	\$13,133.00	\$14,012.00
16-58-16-35	Medicare	\$1,676.00	\$3,072.00	\$3,277.00
16-58-16-36	Health Insurance	-	-	\$48,869.00
16-58-16-37	Life Insurance	-	-	\$250.00
16-58-16-38	Dental Insurance	-	-	\$4,765.00
16-58-16-46	Excavate/Repair/Install	\$73,802.00	\$109,000.00	\$110,000.00
16-58-16-47	Outside Services Employed	\$0.00	\$40,000.00	\$79,400.00
16-58-16-59	Depreciation Expenses	\$0.00	\$30,000.00	\$35,000.00
16-58-16-60	Capital Outlay	\$0.00	\$3,034,500.00	\$2,063,371.00
	Total	\$233,369.00	\$3,542,837.00	\$2,717,628.00

NORTHERN REGION COUNTIES			WEST CENTRAL REGION COUNTIES		
Ashland	Langlade	DNR Service Center	Adams	Marathon	DNR Service Center
Barron	Lincoln	1401 Tower Ave.	Buffalo	Monroe	5301 Rib Mountain Rd.
Bayfield	Oneida	Superior, WI 54880	Clark	Portage	Wausau, WI 54401
Burnett	Polk	Phone: (715) 392-7988	Crawford	Trempealeau	Phone: (715) 359-4522
Douglas	Price		Jackson	Vernon	
Florence	Rusk		Juneau	Wood	
Forest	Sawyer		La Crosse		
Iron	Taylor				
	Vilas				
	Washburn		Chippewa	Pepin	DNR Service Center
			Dunn	Pierce	890 Spruce St.
			Eau Claire	St. Croix	Baldwin, WI 54002
					Phone: (715) 684-2914

NORTHEAST REGION COUNTIES			SOUTH CENTRAL REGION COUNTIES		
Brown	Marquette	DNR Northeast Region	Columbia	Jefferson	DNR South Central Region
Calumet	Menominee	P.O. Box 10448	Dane	LaFayette	3911 Fish Hatchery Rd.
Door	Oconto	Green Bay, WI 54307	Dodge	Richland	Fitchburg, WI 53711
Fond du Lac	Outagamie	Phone: (920) 662-5100	Grant	Rock	Phone: (608) 275-3266
Green Lake	Shawano		Green	Sauk	
Kewaunee	Waupaca		Iowa		
Manitowoc	Waushara				
Marinette	Winnebago				

SOUTHEAST REGION COUNTIES		
Kenosha	Sheboygan	DNR Service Center
Milwaukee	Walworth	141 NW Barstow Street,
Ozaukee	Washington	Room 180
Racine	Waukesha	Waukesha, WI 53188
		Phone: (262) 884-2300

SECTION V. Permit Conditions

a. Public Education and Outreach.

Public Education and Outreach is being handled directly by the City of Watertown. The City is currently working to finish the preparation of this plan by the due date of May 13, 2008.

b. Public Involvement and Participation.

Public Involvement and Participation is being handled directly by the City of Watertown. The City is currently working to finish the preparation of this plan by the due date of May 13, 2008.

c. Illicit Discharge Detection and Elimination.

The model illicit discharge ordinance has been obtained from the EPA and adjusted according to City standards. An edited copy is currently with the City of Watertown for review and approval. Illicit discharge response procedures are not developed at this point.

d. Construction Site Pollutant Control.

The City will be developing an inspection and enforcement procedure, along with a procedure to consider public input. The City has held meetings with Ruekert/Mielke to discuss these procedures, but has not begun to write them. The model erosion control ordinance has also been obtained from the WDNR and adjusted according to City Standards. An edited copy is currently with the City of Watertown for review and approval.

e. Post-Construction Storm Water Management.

The model post-construction storm water management ordinance has been obtained from the WDNR and adjusted according to City standards. An edited copy is currently with the City of Watertown for review and approval. Long-term maintenance procedures are not developed at this point.

f. Pollution Prevention.

Pollution prevention program is not developed at this point.

g. Storm Water Quality Management.

The development of a storm water quality program was completed during the development of the City of Watertown's Storm Water Management System Plan, dated March 2006. This program is explained beginning on page 100 of the above-mentioned report.

e. Storm Sewer System Map.

The development of the storm sewer system map was completed during the development of the City of Watertown's Storm Water Management System Plan, dated March 2006. This system map can be found on page 114 of the above-mentioned report.